

**MINUTES OF INNOVATION COMMITTEE FIRST MEETING HELD VIRTUALLY ON
JUNE 19 2023**

1. ATTENDANCE:

Prof. Iyeopu M. Siminialayi	Chairman
Prof. Chioma Blaise-Chikere	Member
Prof. Kingsley C. Patrick-Iwuanyanwu	Member
Mr. Uduma Ikpa	Member
Prof. Mary P. Iwundu	Member/Secretary

2. OPENING

The meeting started at about 7:05pm with an opening prayer said by Prof. Chioma Blaise-Chikere. The Committee Chairman, Prof. Siminialayi, in his opening remarks welcomed all members and emphasized the need to commence early preparation for the 2023 Innovation Week, instituted to hold annually in November. He further emphasized the importance of innovation in an Entrepreneurial University and the need to build the foundation for innovation and entrepreneurship for the advancement of our University and the Society.

As a drive for the Innovation Week, the Chairman asked our opinions on the size of the committee with respect to having an expanded committee membership. It was agreed that there is need to expand on the membership to include faculty representatives. He further led a discussion on what should be included as activities for the Innovation Week. Every member of the committee participated actively in the discussion.

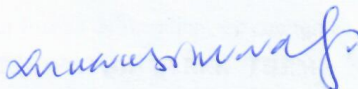
3. DISCUSSIONS AND SUGGESTIONS

After a one-hour fruitful deliberation, the committee members made the following suggestions;


A. 2023 INNOVATION WEEK THEME: The working theme is ***BUILDING THE FOUNDATION FOR INNOVATION AND ENTREPRENEUSHIP.***

B. INNOVATION WEEK DURATION: The duration for the innovation week is five (5) days in November; Monday-Friday. Monday marks the opening ceremony, with selected activities including Keynote address, exhibitions, etc. Friday marks the closing ceremony, with distinctive awards.

- C. **FACULTY COMPETITION:** There should be Inter-Faculty presentation/competition on **INNOVATION SKILLS AND INNOVATIVE RESEARCH**. The best presentation has an **Innovation prize**.
- D. **PRIZES AND AWARDS:** There should be an **Instituted Prize for Innovation**, and other awards should be encouraged. The centres of excellence ACE-CEFOR and ACE-PUTOR as well as Industry partners should be approached for some prizes and awards.
- E. **RESEARCH EXHIBITIONS/RECOGNITION OF RESEARCH ICONS:** There should be Faculty research exhibitions as well as the recognition of research outputs/icons.
- F. **RESOURCE PERSONS AND FACILITATORS:** Resource persons and facilitators to be invited to make presentations in line with the Innovation Week theme; and should be beneficial to people in Science, Arts, Humanities and all works of life.
- G. **STUDENT CORNER:** Students' skills on innovation to be showcased as student inter-faculty presentations.
- H. **CHALLENGES ON INNOVATION:** Faculties to discuss challenges they are faced with on the subject of Innovation. This will mark inter-faculty discussion forum.
- I. **DAILY ACTIVITIES:** Each day of the Innovation Week should mark some special activities and should attract facilitators that drive the sub-theme for the day.
- J. **THE INNOVATION WEEK FRAMEWORK:** Prof. Patrick-Inwanyanwu and Mr. Uduma to harmonize the Innovation Week Framework from ACE-CEFOR and ACE-PUTOR submissions and report in the next meeting of the committee.
- K. **NEXT MEETING:** A virtual meeting is scheduled for Tuesday June 27, 2023 at 7pm.
- L. **CLOSING:** Closing prayer was said by Prof. M. P. Iwundu, and the meeting ended at 8:05pm.



Prof. Iyeopu M. Siminialayi



Prof. Mary P. Iwundu

MINUTES OF INNOVATION COMMITTEE SECOND MEETING HELD VIRTUALLY ON JUNE 27 2023

1. ATTENDANCE:

PRESENT

Prof. Mary P. Iwundu	Member/Secretary
Prof. Chioma Blaise-Chikere	Member
Prof. Kingsley C. Patrick-Iwuanyanwu	Member
Mr. Uduma Ikpa	Member

ABSENT WITH APOLOGY

PROF. Iyeopu M. Siminialayi	Chairman
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2. OPENING

The meeting started at about 7:04 pm with an opening prayer said by Prof. Kingsley C. Patrick-Iwuanyanwu. In an opening remark, Prof. Mary P. Iwundu on behalf of the Committee Chairman, welcomed all members to the meeting and rendered an apology on the Chairman's behalf for his inability to attend the meeting. She presented the thoughts of the Chairman in the quest for a successful innovation week as follows;

"We need a world-class personality to give the keynote address on innovation. We need industry partners like Topline Engineering MD, NLNG Manager, NCDMB Executive Director, and Someone from Shell to participate. We need a nominee from each Faculty and Graduate School to highlight their achievements and what they will like done to promote innovation. We need a committee to assess and evaluate submissions for grants to drive innovative ideas and research and assess submissions from Faculties and the Graduate School. We need to assign responsibilities to individual members to achieve this. We can have an enlarged in-person meeting including the co-opted members when I return."

Prof. Mary P. Iwundu further presented the meeting agenda as follows;

Agenda:

1. Opening
2. Reading of minutes
3. Matters arising from the minutes
4. Agenda setting for Innovation Week
5. Work plan
6. Timelines
7. Assignment of responsibilities
8. Closing.

Prof. Kingsley C. Patrick-Iwuanyanwu moved for the adoption of the Agenda, while Prof. Chioma Blaise-Chikere seconded.

3. READING OF MINUTES

The reading of the minutes of the meeting held on July 19 2023 was handled by Prof. Mary P. Iwundu, adopted and seconded by Prof. Kingsley C. Patrick-Iwuanyanwu and Prof. Chioma Blaise-Chikere, respectively.

4. MATTERS ARISING FROM THE MINUTES

Prof. Patrick-Iwuanyanwu, on behalf of the two-man committee set in the previous meeting, presented the harmonized Innovation Week Framework as below;

UNIVERSITY OF PORT HARCOURT 2023 INNOVATION WEEK TENTATIVE PROGRAMME OF EVENTS/ AGENDA

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<ul style="list-style-type: none"> - Arrival of Guests and Registration - National Anthem - UniPort Anthem - Welcome Remarks by the Chairman, UniPort Innovation C'tte - Opening Remarks by the Vice Chancellor, UniPort - Keynote Address by ??? - Round Table Discussion on Keynote Address (Participants?) - Lunch/Refreshments? 	<ul style="list-style-type: none"> Faculty Presentation on Innovation/Entrepreneurship (as a means of gauging where the various faculties of UniPort mindsets are regarding Innovation & Entrepreneurship and also as a means of stimulating the innovation drive within the university) (College of Health Sciences) Faculty of Humanities 	<ul style="list-style-type: none"> Faculty Presentation on Innovation/Entrepreneurship (Faculty of Science) -Staff -Student Science Laboratory Technology -Staff -Student Faculty of Education -Staff -Student Faculty of Dentistry -Staff -Student Exhibitions/Poster Sessions by Faculties of Science; Science Laboratory Technology; Education & Dentistry 	<ul style="list-style-type: none"> Faculty Presentation on Innovation/Entrepreneurship (Faculty of Engineering) -Staff -Student Faculty of Management Sciences -Staff -Student Faculty of Agriculture -Staff -Student Faculty of Law -Staff -Student Exhibitions/Poster Sessions by Faculties of 	<ul style="list-style-type: none"> Closing Ceremony - Presentation of "Innovator of the Year" award (with Establishment of a prize system for an "Innovator of the Year" award) - Award of other prizes (prizes to be determined eg Exhibition/Poster Session competition prizes) - Appointment of Experts-in-Residence &

5. AGENDA SETTING FOR INNOVATION WEEK

Discussions and Suggestions

- a. The harmonized Innovation Week Framework in section 4 above was accepted as the tentative Agenda for the 2023 Innovation Week and is subject to modifications.
 - b. The need for Industry Partners was discussed and encouraged. They could serve as facilitators and could also provide award items for outstanding performances.
 - c. The need to get souvenir items for guest speakers and special guests was discussed and encouraged.
 - d. Regarding the Interfaculty competition, there is a need to set up criteria that would be used for the assessment of faculty presentations on Innovation.
 - e. There is a need for good publicity which may include Radio Adverts and Banners.
 - f. Pitching was considered very vital.
 - g. Faculty Exhibitions and Posters are encouraged.
 - h. The fifth day of the programme is the awards and prize-giving day.
 - i. IT logistics should be well put in place.
 - j. On-site facilitators are encouraged, with more from within Port Harcourt.
 - k. Virtual facilitators are encouraged for international perspectives.
 - l. Keynote speaker(s) are preferred on-site.
 - m. The venue of the events should be identified and put in the rightful state.
 - n. November was considered a very hectic period for the staff of ACE-CEFOR and ACE-PUTOR.
- Hence, the tentative date of 2023 Innovation Week was fixed as October 23-27, 2023.

6. TIMELINES

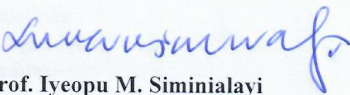
The need to set timelines was appreciated.

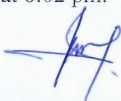
7. ASSIGNMENT OF RESPONSIBILITIES

Members were asked to get two or three renowned persons to serve as speakers/facilitators and report the same in the next meeting of the committee. It was agreed that the next meeting should be a Physical Meeting.

8. CLOSING

The closing prayer was said by Mr. Uduma Ikpa, and the meeting ended at 8:02 pm.


Prof. Iyeopu M. Siminialayi


Prof. Mary P. Iwundu

**INNOVATION COMMITTEE THIRD MEETING HELD VIRTUALLY ON JULY 22,
2023**

1. ATTENDANCE:

PRESENT

Prof. Iyeopu M. Siminialayi	Chairman
Prof. Mary P. Iwundu	Member/Secretary
Prof. Chioma Blaise-Chikere	Member
Prof. Kingsley C. Patrick-Iwuanyanwu	Member

ABSENT WITH APOLOGY

Mr. Uduma Ikpa	Member
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2. OPENING

The meeting started at about 7:03 pm with an opening prayer said by Prof. Mary P. Iwundu. The Committee Chairman, Prof. Iyeopu M. Siminialayi, welcomed all members to the meeting and appreciated everyone for attending the second meeting, while he was away. He was particularly grateful to God for granting him the enablement to attend the third meeting of the committee. The Chairman read the meeting agenda as presented below;

Agenda:

1. Opening
2. Reading of minutes
3. Matters arising from the minutes
4. Overview by the Committee Chairman
5. Updates on resource persons and facilitators
6. Meeting with Provost and Deans
7. Meeting with Directors/Leaders of Centres
8. AOB
9. Closing.

In the absence of any modification, the Agenda was adopted for use.

3. READING OF MINUTES

Prof. Mary P. Iwundu handled the reading of the minutes of the meeting held on July 27 2023.

4. MATTERS ARISING FROM THE MINUTES

Matters arising from the minutes were raised each of which formed the key discussion listed on the agenda for the third meeting of the committee.

5. OVERVIEW BY THE COMMITTEE CHAIRMAN

A. KEYNOTE ADDRESS

The Chairman requested to know if the committee considered Prof. Oyewole Olusola, the Secretary General of the Association of African Universities, Accra Ghana, most suitable to deliver the Keynote Address. Committee members reaffirmed this position. The Chairman assured members he would reach out to Prof. Oyewole Olusola.

6. UPDATES ON RESOURCE PERSONS AND FACILITATORS

From the report presented on the search for resource persons and after due deliberations, resource persons were approved for each day of the innovation week as follows;

Day 1: Prof. Oyewole Olusola (Association of African Universities, Accra Ghana).

Day 2: Prof. Elangi Botoy (World Intellectual Property Organization, Geneva)

Day 3: Prof. Beatrice Opeolu (BEE Solutions and Consultancy Services, Cape Town)

Day 4: Federal Ministry of Science and Technology (To contact the key person)

Prof. Mustapha Mabrouki (Industrial Engineering Laboratory, LGI, Morocco)

Day 5: Lucy Ekpenyong (SMEDAN Coordinator, Akwa Ibom State)

Prof. Joseph Ajienka (Later added)

7. UPDATES ON DAILY ACTIVITIES

Day 1: To comprise the Opening Ceremony, Keynote Address, and Exhibitions/Posters.

Day 2: Keynote Address, Launching of WIPO-TISC Network and Faculty Presentations.

Day 3: Keynote Address and Faculty Presentations.

Day 4: Keynote Address and Faculty Presentations.

Day 5: Closing Ceremony, Keynote Address (I & II), Awards and Prizes

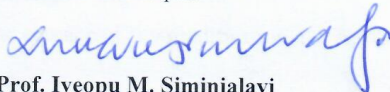
8. OTHER UPDATES


- a) Industry partners are to be invited.
- b) The industry partners should support awards and prizes.
- c) The need for 3-4 discussants for Roundtable discussion was considered and approved.
- d) The discussants should be industry partners but could include faculty provost, deans and members.
- e) The discussants are to be selected and notified ahead of time.
- f) Interaction and networking opportunities with industry partners are encouraged.
- g) To receive facilitators' presentation topics.
- h) Invitation letters are to be sent out to invited speakers/facilitators within two weeks; the letters are to include requests for sponsorship of awards and prizes.
- i) The programme venue could be IPS or ASUU auditorium.
- j) The need for a Roadshow (possibly by undergraduate students) around the campus as part of the innovation week celebration was suggested.
- k) Award to be given to INNOVATOR OF THE YEAR.
- l) There should be nominations for Prizes/Awards
- m) There should be nominations for the Prizes/Awards Assessment Committee.
- n) Prof. Kingsley C. Patrick-Iwuanyanwu and Mr. Uduma Ikpa to draw up the innovation week budget.
- o) Prof. Kingsley C. Patrick-Iwuanyanwu was asked to effect all modifications to the Programme of Events/Agenda and make it available to members by the next day.

9. MEETING WITH PROVOST AND DEANS

A meeting with Provost and Deans was scheduled for Tuesday 25th July, 2023; with details as contained in the invitation letter. The meeting is geared towards their full participation in the innovation week activities.

10. CLOSING: The closing prayer was said by Prof. Chioma Blaise-Chikere, and the meeting ended at 8:26 pm.


Prof. Iyeopu M. Siminialayi


Prof. Mary P. Iwundu

MINUTES OF FOURTH MEETING (PHYSICAL) OF THE UNIVERSITY INNOVATION COMMITTEE, TOGETHER WITH PROVOST AND DEANS HELD ON ^{JULY} JUNE 25 2023

1. ATTENDANCE

PRESENT

1. Prof. Iyeopu M. Siminialayi	Chairman, Innovation Comm. & DVC (R&D)
2. Prof. Kinikanwo A. Anele	Dean, School of Graduate Studies
3. Prof. Orikomaba Obunge	Dean, Faculty of Allied Health Sciences
4. Prof. Cheta Williams	Dean, Faculty of Education
5. Prof. K. T. Wariso	Dean, Faculty of Basic Clinical Sciences
6. Prof. J. S. Aprioku	Dean, Faculty of Pharmaceutical Sciences
7. Prof. I. Etela (Rep. by Associate Dean)	Dean, Faculty of Agriculture
8. Prof. C. N. Ehirim	Dean, Faculty of Science
9. Prof. Olufemi Omitola	Dean, Faculty of Dentistry
10. Dr. A. O. Sofolabo	Ag. Dean, Sch. of Science Lab. Tech.
11. Prof. Angela Frank-Briggs	Provost, College of Health Sciences
12. Prof. Hart O. Awa	Associate Dean, Management Sciences
13. Prof. Laetitia N. Onyegebu	Dean, Faculty of Computing
14. Prof. Obari Gomba Associate	Dean, Faculty of Humanities
15. Prof. Best Ordinioha	Dean, Clinical Sciences
16. Prof. Kingsley C. Patrick-Iwuanyanwu	Member, Innovation Committee
17. Mr. Uduma Ikpa	Member, Innovation Committee
18. Prof. Chioma Blaise Chikere	Member, Innovation Committee
19. Prof. Mary P. Iwundu	Member/Secretary, Innovation Committee

ABSENT WITH APOLOGY

PROF. C. W. Paul Dean, Faculty of Basic Medical Sciences

2. MEETING AGENDUM: 2023 Innovation Week

3. OPENING

The meeting started at about 2:09 pm with an opening prayer said by Dr. Zelda Imosanuwa, Associate Dean, Faculty of Agriculture. The Innovation Committee Chairman, Prof. Siminialayi, in his opening

remarks, welcomed all attendees to the meeting and seized the opportunity to briefly remind the Provost and Deans about the Regional Strategy for Regional students, a means of recruiting more regional (foreign) students into the postgraduate programmes of the School of Graduate Studies and specialized Centres of the University. He particularly requested their urgent feedback to enhance the needed actions.

On the meeting agenda, the Chairman briefed the Provost and Deans about the 2023 Innovation Week of the University scheduled to hold October 23-27, 2023. As a way of kick-starting the meeting, he introduced the members of the University Innovation Committee and emphasized that Innovation Week is an annual university programme and requires the involvement of all faculties, hence the need for the input of the Provost and Deans toward the success of the Innovation Week.

He informed the attendees that Innovation is a topical issue in universities around the world and cannot be underemphasized. He emphasized that although we have been doing research for centuries but some of the research do not impact our immediate community and environment. He stated that with innovation week activities, researchers would be well sensitized on the need and value of innovation. Furthermore, people who have brilliant ideas can highlight such ideas while encouraging others to do impactful research.

4. PROGRAMME OF ACTIVITIES

He presented the tentative programme of events, scheduled for the five days of the innovation week, and the plan to invite Prof. Oyewole Olusola, the Secretary General of the Association of African Universities, Accra Ghana, to deliver the Keynote Address during the opening ceremony. He observed that Graduate School was not listed for the presentation. He considered that as a big omission emphasizing that it is important for the Dean of the Graduate School to make a presentation on challenges facing graduate students, quality research, and policies. After due consideration, the Graduate School was allocated to make a presentation on Day 1 of the programme between 10:45 am and 11:15 am, immediately after the Roundtable discussion. A few suggestions were made on the Faculty presentation schedule. (See the attached TENTATIVE PROGRAMME OF EVENTS/AGENDA for other details).

5. DISCUSSIONS BY DEANS ON THE SUBJECT OF INNOVATION

The Chairman invited the attendees to address some burning concerns about Innovation. These include;

- i. What does innovation represent in your faculties?

- ii. What do you want us to add to the programme, that would benefit your students and faculties?
- iii. Whom would you want us to invite as guest speakers; experts in the industry, experts in academia?
- iv. Are there Faculty members (lecturers) we should add to this program who would in turn add value to innovation week?

The Chairman requested to hear from the deans of faculties what innovation entailed in their academic disciplines.

On this request, the following inputs were made;

Faculty of Humanities: For the desire of “Retuning humanities to create practical skills, jobs and commercialization”, various opinions were shared, and include innovation in;

- a. Writing skills
- b. Speaking skills
- c. Editing skills
- d. Performance skills
- e. Content creation
- f. Job creation

Faculty of Allied Health Sciences: Opinions were shared to include Innovation in

- a. Traditional medicine
- b. Christian healing ministries

Faculty of Education: Opinions were shared to include Innovation in

- a. Teaching skills/methods

Faculty of Management Sciences: Opinions were shared to include Innovation centring around;

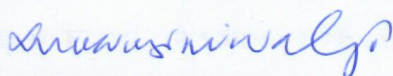
- a. Small is Beautiful
- b. Digital globalization
- c. Value delivery
- d. Digital Marketing

Faculty of Pharmaceutical Sciences: Opinions were shared to include Innovation in product formulation.

After several minutes of input by the Deans, the Chairman observed that for us to be innovative, we must impact society. In trying to explicitly communicate the subject of Innovation, he requested to know what researchers do at the various faculties by means of research that can impact society, solve society's problems and improve the life of society. Answering these concerns is central to understanding Innovation. He implored Deans to go back to their faculties and have fruitful discussions that would be more beneficial for the planning of the innovation week activities.

6. OTHER DISCUSSIONS AND SUGGESTIONS

- A. **Keynote and Guest Speakers:** Letters to be sent to the keynote and guest speakers.
- B. **Resource Persons and Facilitators:** Deans were encouraged to send in suggestions for Resource persons and facilitators.
- C. **Industry Partners:** to be drawn from Total, Shell, NLNG, etc.
- D. **Roundtable Discussion:** The need for 3-4 discussants for Roundtable discussion to include industry partners, Provost, Deans of Faculties, and Eminent Scholars. The discussants are to be selected and notified ahead of time.
- E. **Expanded Committee:** Deans were encouraged to send in a nomination of a Faculty member to be included in the 2023 Expanded Innovation Committee.
- F. **More Participating Faculties:** To include some centres that are research-based.
- G. **Faculty Competitions, Prizes and Awards:** There will be an Inter-Faculty presentation/competition on *INNOVATION SKILLS AND INNOVATIVE RESEARCH*. The best presentation has an **Innovation prize**.
- H. **Next Meeting:** A next meeting is scheduled for Tuesday, August 8, 2023, at 2 pm.
- I. **Closing:** Dr. A. O. Sofolabo moved for an adjournment of the meeting, and it was seconded by Prof. Orikomaba Obunge. The meeting ended at 3:10 pm.



Prof. Iyeopu M. Siminialayi
Chairman, Innovation Comm. & DVC (R&D)



Prof. Mary P. Iwundu
Member/Secretary, Innovation
Committee

**INNOVATION COMMITTEE FIFTH MEETING (VIRTUAL) ON AUGUST 7, 2023
WITH MEETING INVITATION EXTENDED TO PROVOST AND DEANS**

1. ATTENDANCE:

PRESENT

Prof. Iyeopu M. Siminialayi	Chairman
Prof. Mary P. Iwundu	Member/Secretary
Prof. Kingsley C. Patrick-Iwuanyanwu	Member
Prof. Chioma Blaise-Chikere	Member
Mr. Uduma Ikpa	Member

ABSENT WITH APOLOGY

Nil

2. OPENING

The meeting started at about 7:06 pm with an opening prayer said by Prof. Mary P. Iwundu. The Committee Chairman, Prof. Iyeopu M. Siminialayi, welcomed all members to the meeting and appreciated everyone's commitment towards the preparation for the Innovation week. The Chairman read the meeting agenda as presented below;

Agenda:

1. Opening
2. Reading of minutes of the previous meeting
3. Matters arising from the minutes
4. Updates on the programme of activities
6. Update on meeting with Provost and Deans
7. AOB
9. Closing.

In the absence of any modification, the Agenda was adopted for use.

3. READING OF MINUTES

Prof. Mary P. Iwundu handled the reading of the minutes of the meeting held on July 22, 2023. Prof. Prof. Kingsley C. Patrick-Iwuanyanwu moved for the adoption of the minutes of the meeting.

4. MATTERS ARISING FROM THE MINUTES

Prof. Mary P. Iwundu informed the committee members that Prof. Oyewole Olusola had been officially communication to handle the Keynote address for the Innovation Week. She further notified the committee member that other guest facilitators had been identified and communicated. Matters arising from the minutes were raised each of which formed the key discussion listed on the agenda for the third meeting of the committee. Also that the meeting with Provost and Deans took place on Tuesday 25th July, 2023 as scheduled, and that a next meeting of the Innovation Committee was scheduled to hold on August 8, 2023. She presented three Faculty nominations made into the Expanded University Innovation Week Committee as follows;

- i. Prof. U. Zakka Faculty of Agriculture
- ii. Dr. Chukwu Faculty of science
- iii. Prof. K. Ugoeze Faculty of Pharmaceutical Sciences

5. UPDATES ON THE PROGRAMME OF ACTIVITIES

Prof. Prof. Kingsley C. Patrick-Iwuanyanwu presented an updated programme of events to reflect various keynote speakers and other facilitators. Modifications also included schedules for interfaculty presentations.

6. UPDATE ON MEETING WITH PROVOST AND DEANS

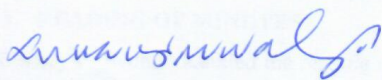
The Chairman, Prof. Iyeopu M. Siminialayi, updated the committee on the meeting with provost and deans, and emphasized the need for the Provost and Deans to be very well informed concerning the expectations for Innovation in teaching and research. This was important as they serve as the key driver of innovative research at the college and faculties.

7. AOB

A suggestion to have recognition of outstanding academics was made by Prof. M. P. Iwundu. However, this was stepped down as the Innovation week committee is considering only prizes for Innovators of the year.

8. CLOSING

The closing prayer was said by Mr. Uduma, and the meeting ended at 8:10 pm



Prof. Iyeopu M. Siminialayi



Prof. Mary P. Iwundu

**MINUTES OF THE SIXTH MEETING OF THE UNIVERSITY INNOVATION COMMITTEE,
TOGETHER WITH PROVOST AND DEANS HELD ON ~~JUNE~~^{AUGUST} 25 2023**

A. ATTENDANCE

PRESENT

1. Prof. Iyeopu M. Siminialayi	Chairman, Innovation Comm. & DVC (R&D)
2. Prof. Kinikanwo A. Anele	Dean, School of Graduate Studies
3. Prof. J. S. Aprioku	Dean, Faculty of Pharmaceutical Sciences
4. Dr. Z. A. Omasanuwa	Associate Dean, Faculty of Agriculture
5. Prof. C. N. Ehirim	Dean, Faculty of Science
6. Prof. J. O. Eminue	Associate Dean, Faculty of Dentistry
7. Prof. Angela Frank-Briggs	Provost, College of Health Sciences
8. Prof. C. W. Paul	Dean, Faculty of Basic Medical Sciences
9. Prof. Walter C. Ihejirika	Int. Dean, Faculty of Communication & Media Studies
10. Prof. Best Ordinioha	Dean, Faculty of Clinical Sciences
11. Prof. N. J. Nna	Dean, Faculty of Social Science
12. Dr. Edward T. Bristol-Alagbariya	Ag. Dean, Faculty of Law
13. Prof. C. V. Ossia	Rep. Dean, Faculty of Engineering
14. Dr. Austin Abah	Rep. Dean FAHS
15. Dr. Uche J. Chukwu	Faculty of Science Representative
16. Dr. Eheasu Caroline	Associate Dean
17. Prof. Kingsley C. Patrick-Iwuanyanwu	Member, Innovation Committee
18. Mr. Uduma Ikpa	Member, Innovation Committee
19. Prof. Mary P. Iwundu	Member/Secretary, Innovation Committee

ABSENT WITH APOLOGY

1. Prof. Chioma Blaise Chikere	Member, Innovation Committee
2. Prof. Orikomaba Obunge	Dean, Faculty of Allied Health Sciences
3. Prof. Cheta Williams	Dean, Faculty of Education
4. Prof. K. T. Wariso	Dean, Faculty of Basic Clinical Sciences
5. Dr. A. O. Sofolabo	Ag. Dean, Sch. of Science Lab. Tech.
6. Prof. Hart O. Awa	Associate Dean, Management Sciences

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| 7. Prof. Laeticia N. Onyejebu | Dean, Faculty of Computing |
| 8. Prof. Obari Gomba Associate | Dean, Faculty of Humanities |

B. MEETING AGENDA

1. Opening
2. Reading of Minutes of the July 25 meeting
3. Matters arising from the Minutes
4. Updates from the Provost and Deans
5. Modified Programme of Events
6. Way forward
7. AOB
8. Closing

C. OPENING

The meeting started at about 2:05 pm with an opening prayer said by Prof. C. V. Ossia. The Innovation Committee Chairman, Prof. Siminialayi, in his opening remarks, welcomed all attendees to the meeting and appreciated everyone for making time to attend the meeting.

D. READING OF MINUTES OF THE JULY 25 MEETING

The minutes of the meeting were read and a few corrections were made, bothering to capitalize F in faculty, anywhere in the minutes.

E. MATTERS ARISING FROM THE MINUTES

The Chairman on behalf of the Innovation Committee, briefed the Provost and Deans that an official letter has been sent to Prof. Oyewole Olusola who would serve as the Keynote Speaker during the opening of the Innovation Week. He observed that only a few nominations were made by Deans of Faculties. He requested that every nomination be made very urgently as there was the need to immediately commence effective drive at the Faculty levels. He emphasized the need for Provost and Deans to be key drivers of the innovation week as a way to achieve the needed change in research focus.

F. MODIFIED PROGRAMME OF EVENTS

The Chairman presented the modified programme of events. Suggestions for more facilitators were welcomed. The Dean of the Faculty of Pharmaceutical Sciences, Prof. J. S. Aprioku was asked to reach out to a pharmaceutical company to make a presentation during the event. The Chairman notified all attendees of the intention to split the Innovation Week activities into Science Innovation and Art Creative. This was considered important so as to allow people in Art, Humanities, Social Science, Management Science and Law participate effectively in line with novelty and creativity in their unique disciplines.

The following updates were given on Keynote Speakers and Facilitators:

S/N	Name	Presentation Title
1	Prof. Olusola Olewale Secretary-General, Association of African Universities, Accra, Ghana	On the Theme: Deepening the Foundations for Innovation and Entrepreneurship
2	The Chairman Academic Staff Union of Universities, University of Port Harcourt	Rethinking and Retooling Innovation: A New Mindset for Uniport Academics
3	Prof. P. J. Kpolovie Faculty of Education	Research: Making Impossibility Possible
4	TISC Department WIPO	Technology Information for Advancement of Innovation and Socio-Economic Development
5	Prof. Beatrice Opeolu Cape Peninsula University	Research Culture & Open Science
6	Prof. Mabrouki Mustapha Faculty of Sciences and Technology Head of PITTP, Beni Mellal	Advancing Intellectual Property, Innovation and Technology Transfer through Collective and Simple Actions
7	Engr. (Dr.) Keluo B. Chukwuogo BOSKEL Nigeria Ltd.	University-Industry Partnership for the improved prosperity of Higher Education Institutions (HEIs) and Society
8	Ms. Lucy Ekpenyong SMEDAN Coordinator	Creating a Collaborative Ecosystem: The Role of Innovation Hub
9	Emzor Pharmaceutical Industries Ltd.	Presentation/Exhibition of Products of Innovation Capacity

Some attendees sought to know the type of presentations and nature of exhibitions that were expected from their faculties. In response, the Chairman explained what innovation entails and requested them to apply it to their various faculties.

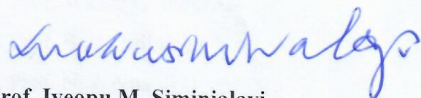
G. Next Meeting

The Chairman notified the Provost and Deans that subsequent meetings would be with the various Faculty Representatives. In response to it, more nominations were made as follows:

S/N	NAME	FACULTY
1	Dr. Aaron Umusaye	Faculty of Allied Health Sciences
2	Dr. Sylvia Etim	Faculty of Dentistry
3	Dr. Loveday Oghenemavwe	Faculty of Basic Medical Sciences
4	Dr. O. Omokheyke	CEMPOS
5	Prof. Ehime Odum	Faculty of Basic Clinical Sciences
6	Prof. Sofiri Joan Peterside	Faculty of Social Sciences
7	Dr. Christian Amadi	Faculty of Clinical Sciences
8	Prof. C. V. Ossia	Faculty of Engineering

H. Closing:

Prof. C. N. Ehirim moved for an adjournment of the meeting, and it was seconded by Prof. J. O. Eminue.
The meeting ended at 3:12 pm with a closing prayer said by Prof. Best Ordinioha



Prof. Iyeopu M. Siminialayi
Chairman, Innovation Comm. & DVC (R&D)



Prof. Mary P. Iwundu
Member/Secretary, Innovation
Committee

UNIVERSITY OF PORT HARCOURT

MINUTES OF EMERGENCY MEETING OF THE 2023 EXPANDED INNOVATION COMMITTEE HELD ON 14th September, 2023

1. ATTENDANCE

PRESENT

1. Prof. I. M. Siminialayi – Deputy Vice-Chancellor Research & Development – Chairman
2. Prof. Margaret F. Nutsukpo – Humanities – Member
3. Prof. K. C. Patrick-Iwanyanwu – ACE-PUTOR – Member
4. Prof. E. O Awiri – Member
5. Prof Baridam B. B. – ODEL – Member
6. Prof. Douglas O. Nwaokugha – Education – Member
7. Prof. Mary Ihundu - IPTTO – Member
8. Dr. Omos Omokhayeke – CEMPOS – Member
9. Dr. Loveday Oghenemavwe – Basic Medical Science – Member
10. Dr. O. N. Akomah-Abadaike – SSLT – Member
11. Dr. C. E. Amadi – Clinical Sciences – Member
12. Dr. S. S. Etim – Dentistry – Member
13. Dr. Chukwu U. J. – Science – Member
14. Dr. Deborah Onwusah – Pharm. Science – Member
15. Dr. Emeka P. Ameachi – Law – Member
16. Mr. Peter C. Osemeke – Desk Officer to the DVC R&D – Secretary

ABSENT

1. Dr. Aaron Umusaye – Allied Health Sciences
2. Dr. Deborah Ekhaeyemhe – Media and Film Studies
3. Mr. Uduma – ACE-PUTOR (Absent with apology)
4. Prof. Bartholomew Eke – Computing
5. Prof. Chioma Chikere – Entrepreneurial Centre (Absent with apology)
6. Prof. Ehime Odum – Basic Clinical Sciences (Absent with apology)
7. Prof. G. Ogbonna – Management Sciences
8. Prof. Sofiri Joan Peterside – Social Sciences
9. Prof. U. Zakka – Agriculture (Absent with apology)

AGENDA

1. Opening Prayer
2. Opening Remark
3. Updates
4. **Detailed Reports from Faculties:**
 - Center for Marine Pollution Monitoring & Seafood Safety (CEMPOS)
 - Faculty of Agriculture
 - Faculty of Allied Health Sciences
 - Faculty of Basic Clinical Sciences
 - Faculty of Basic Medical Sciences
 - Faculty of Computing
 - Faculty of Dentistry
 - Faculty of Education
 - Faculty of Engineering
 - Faculty of Film & Multimedia Studies
 - Faculty of Humanities
 - Faculty of Law
 - Faculty of Management Sciences
 - Faculty of Pharmaceutical Sciences
 - Faculty of Social Sciences

- School of Science Laboratory Technology (SSLT)
- ODeL

- Faculty of Science

5. General Comments
6. AOB
7. Closing

2.0.1 OPENING PRAYER

The meeting was called to order at 10:05 am by the Chairman of the Committee with an opening prayer by Prof. Baridam, B. B., Director of ODeL.

2.0.2 OPENING REMARK

The Chairman of the Committee and the DVC R&D, Prof. I. M. Siminialayi, welcomed all the Faculty representatives for the 2023 Expanded Innovation Committee and then went ahead to ask each of the representatives to tell the committee how they are preparing for the exhibition and innovation.

2.0.3. UPDATES

- First to call up was the Director of ODeL Center Prof. Baridam B. B. He said with what they have at the moment the center can accommodate students in thousands from both outside Rivers State and the country on their distance learning platform. He considered the Facilities they have suitable for innovative learning. He also said that they have what is called PDM which is a mode of learning that is of a good innovation and that can reach a larger audience. He also added that they have LMS module setup that can take different centers in the University without any issue of bandwidth, for there is enough bandwidth. Assuring that the module is robust enough to handle that. Based on that, the Chairman has advised the Director of OdeL Center to come up with a proposal to the office of the DVC R&D on how to utilize the platform.
- The next is Dr. Chukwu of the Faculty of Science. He said eight departments with an eight-man committee has been set up and said that by next week they will have more than the current number of member from different departments. At the moment they are currently a work in-progress.
- Prof. Margaret F. Nutsukpo, of the Faculty of Humanities, said that they have set up nine members to drive the committee both from the departments and the faculty level. They want to see how they are based on what they have so that they can get the best that will be used to represent the faculty.
- Dr. Emeka Ameachi, from the faculty of Law, mentioned that they plan to make a presentation in the area of traditional medicine and how the law protects innovation in the area.
- Dr. C. E. Amadi from Clinical Science said that he has talked with the members of the Faculty regarding the innovation week. So as of today, they have nothing concrete yet but hoping they will respond very soon.
- Dr. Deborah Onwasah from the Faculty of Pharmaceutical Sciences said she is representing the Dean and she said that the faculty is prepared to present their innovation during the innovation week. Currently, they are working with some Pharmaceutical companies, like Emzor, to provide their representative to handle their presentation. But at this moment they are still waiting for their responses.
- Next is Prof. Douglas O. Nwaokugha of the Faculty of Education. He said various departments have all met to present theirs so that they can get the best to be used for the innovation week.

- Dr. Omos Omokhayeke of Center for Marine Pollution Monitoring & Seafood Safety (CEMPOS). She gave a little presentation on how to provide solutions to the issue of healthy living using modern technology to look into indigenous food by means of nature. She also highlighted the importance of understanding nature in terms of knowing the time for harvesting and understanding the process of each plant. She also believes that with the support from the UNIPORT, this research can be flag off as a trial to the community.
- Dr Loveday Oghenemavwe from the Faculty of Basic Medical Science. He said a committee has been set up and information about the innovation has also been passed on to the committee as directed. They currently have 4 members and by next week they will get more so as to get the best for the exhibition for the presentation. At this moment he said they are ready for the innovation week.
- Dr. O. N. Akoma-Abadaike from SSLT. He said they have already set up a 3-man committee and while some have physical products, others do not. So they are now looking at a place that they call a "Museum". She also said that said how they have a PH soil tester done by the department and will have to bring it during their exhibition during the innovation week.

2.0.5 GENERAL COMMENTS

The Chairman thanked all the Faculties representatives present. However, he made them to know the importance of the innovation week. Letting them know that there will be a prize to be won based on what they will exhibit. In that case, he encourages them all to key into the competition. And based on that he said he is giving 2 weeks from today to submit their abstracts or their best products for the competition.

2.0.6 AOB

Dr. Loveday Oghenemavwe from the Faculty of Basic Medical Science suggested to the committee the need to have a budget for each department & and faculties in the area of transportation from the department or faculty to the exhibition center, items that will needed for retouching or painting, printing of banners and board.

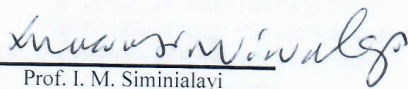
The chairman appreciated and acknowledged the suggestion of Dr Loveday Oghenemavwe of the Faculty of Basic Medical Science.


Prof. Mary Iwundu from IPTTO, read a WhatsApp sent to her, with an apology from the representative of the Faculty of Agric. Saying that the Faculty is ready and they have 2 farmers who will also exhibit novel farming techniques and also showcase their latest equipment alongside with their research partners. She also sends in the following Faculties' apologies to the committee and they are:

- Faculty of Basic Clinical Science
- Faculty of Dentistry
- Faculty of Agric
- Faculty of Social Science

2.0.7 CLOSING:

The prayer was ended by Dr Loveday Oghenemavwe.


 Prof. I. M. Siminialayi
 Chairman


 Mr. Peter C. Osemeke
 Secretary